



Auburn Vocational School District BOARD OF EDUCATION

Minutes of January 11, 2018 2018 Organizational Meeting

The January 11, 2018 regular meeting of the Auburn Vocational School District was called to order by President Pro Temp Mr. Walter at 7:00 p.m.

The following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mrs. Wheeler
Dr. Culotta	Mr. Klima	Mr. Sedivy	
Mrs. Javins	Dr. Kolkowski	Mr. Walter	

Absent: Mr. Stefanko

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky, Dee Stark, and Andrea Tracy

001-18 Approve Organizational Board Meeting Agenda

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the January 11, 2018 organizational meeting agenda.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

002-18 Nominations for Board President

President Pro Tempore Walter called for nominations for Board President of the Auburn Career Center Board of Education. Mr. Kolkowski nominated Mr. Erik Walter. Mr. Miller motioned to close nominations.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

003-18 Election of Board President

A motion was made by Mrs. Javins and seconded by Mr. Klima to elect Mr. Erik Walter as the 2018 Board President.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

004-18 Nominations for Board Vice President

President Walter called for nominations for Board Vice President of the Auburn Career Center Board of Education. Mr. Miller nominated Mrs. Mary Javins. Mr. Miller motioned to close nominations.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

005-18 Election of Board Vice President

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to elect Mrs. Mary Javins as the 2018 Board Vice President.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

006-18 Organization of the 2018 Board of Education

A motion was made by Dr. Kolkowski and seconded by Mrs. Wheeler to adopt the following Board of Educational meeting for the 2018 calendar year:

Meetings will be held in the Forum in the Technology Learning Center, located at 8221 Auburn Road, Concord Township, OH on the following dates and times during the calendar year 2018 (*Exceptions)

Thursday, January 11 th *	7:00 pm	Tuesday, June 26 th *	7:00 pm
Tuesday, February 6 th	7:00 pm	Tuesday, August 7 th	7:00 pm
Tuesday, March 6 th	7:00 pm	Tuesday, September 4 th	7:00 pm
Tuesday, April 3 rd	7:00 pm	Tuesday, October 2 nd	7:00 pm
Tuesday, May 1 st	7:00 pm	Thursday, November 8 th	7:00 pm
Tuesday, June 5 th	7:00 pm	Tuesday, December 4 th	7:00 pm

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

007-18 Organization of the 2018 Board of Education

A motion was made by Dr. Kolkowski and seconded by Mrs. Wheeler to adopt the following organizational items for 2018:

- a) Appointment of Finance Committee: Terry Sedivy, Mary Javins, Geoffrey Kent
- b) Appointment of Recruitment/Curriculum Subcommittee: Mary Wheeler, Paul Stefanko, Roger Miller, Terry Sedivy
- c) Appointment of Facilities Committee: Roger Miller, Mary Javins, Jean Brush, Susan Culotta
- d) Ohio School Boards Association Conference Designees (November 2018): Geoffrey Kent, Paul Stefanko

08-18 Standing Authorizations of the 2018 Board of Education

A motion was made by Dr. Kolkowski and seconded by Mr. Miller to adopt the following standing authorization items for 2018:

- a. Designate Legal Counsels:
 - Pepple & Waggoner, Ltd.
 - McGown & Markling Co., L.P.A.
 - Squire, Patton & Boggs
 - Walter & Haverfield, LLP
 - Lake County Prosecutors
 - Geauga County Prosecutors
- b. Designate a Newspaper: The News-Herald
- c. Designate a Depository: Dollar Bank

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| d. Recognize Majority Bargaining Agent: | CATA/OEA-NEA |
| e. Designate a designee to attend public records access training required for Board Members for each term of office (ORC 109.43) | Treasurer |
| f. Ohio School Boards Association Membership Dues:
Annual Membership Dues
(January 1, 2018 – December 31, 2018) | \$2,899 |
| g. Ohio School Boards Association Legal Assistance Fund Consultant Service Contract Pursuant to R.C. Section 3313.171
(January 1, 2018 – December 31, 2018) | \$250 |
| h. Association for Career and Technical Education Institutional Membership (National)
(March 1, 2018– February 28, 2019) | \$2,500 |
| i. Ohio Association for Career and Technical Education Institutional Member | \$750 |
| j. Ohio Association of Career-Technical Superintendents Dues
(July 1, 2018 – June 30, 2019) | \$3,000 |
| k. Ohio Technical Centers Membership Dues
Adult Workforce Education
(July 1, 2018 – June 30, 2019) | \$1,000 |
| l. Establish a Service Fund for Board Members: | \$10,000 |
| m. Authorize the Superintendent to employ personnel on an as needed basis, with such appointments to be presented to the Board of Education for approval at the next regular Board meeting. | |
| n. Authorize the Superintendent or designee to administer all federal programs and compliance with local, state and federal regulations. (Required by state and federal regulations) | |
| o. Authorize the Superintendent to serve as purchasing agent for the school district and spend a maximum of \$ 25,000.00 without prior approval of the Board. [Policy #6320] | |

- p. Authorize the Superintendent or designee to approve professional development for all employees of the school district.
- q. Authorize the Superintendent or designee to be the hearing officer for discipline hearings.
- r. Authorize the Superintendent and Treasurer to attend professional meetings.
- s. Authorize the Superintendent and Treasurer to approve affiliation, clinical, preceptor, MOU agreements on an as needed basis.
- t. Authorize the Treasurer to open bank accounts as needed.
- u. Authorize the Treasurer to pay all bills within the limit of the appropriations as bills are received and after merchandise has been received in acceptable condition or services have been completed to satisfaction.
- v. Authorize the Treasurer to renew liability insurance for the Auburn Vocational School District.
- w. Authorize the Treasurer to advertise for bids as specified by law.
- x. Authorize the Treasurer to invest active and interim funds.
- y. Authorize the Treasurer to purchase position bonds for the Board President, Vice-President, and Superintendent for the limit of \$20,000 and the Board requires that all administrators, school secretaries, and those employees that are under the direct supervision of the Treasurer be bonded with a Surety Bond to the limit of \$20,000, per board policy 8740 – Bonding.
- z. The Treasurer will be bonded at a limit of \$250,000.
- aa. Authorize the Treasurer to increase appropriations as needed with Board approval at next meeting.
- bb. Authorize the Treasurer to sign payroll and accounts payable checks for all funds in the calendar year 2018.
- cc. Authorize the Treasurer to obtain advances against tax collections as prescribed by Ohio Revised Code 321.24 from the County Auditor in order to meet current expenses.
- dd. Set the rate at \$0.35 cents per page and \$2.00 per CD/DVD or flash drive for providing copies of materials to individuals upon request. [Policy #8310]
- ee. Set the mileage reimbursement rate for 2018 at the IRS approved rate.

- ff. Authorize to discard or sell textbooks/workbooks and equipment due to age, condition, and/or beyond repair.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

009-18 Adjourn

A motion was made by Mr. Miller and seconded by Mrs. Wheeler to adjourn the meeting.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed



Treasurer



Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.