

Auburn Vocational School District BOARD OF EDUCATION

Minutes of June 27, 2017

The June 27, 2017 regular board meeting of the Auburn Vocational School District was called to order by Mr. Walter at 7:00 p.m.

Upon roll call, the following members were present:

Mrs. Brush	Mr. Kent	Mr. Miller	Mrs. Wheeler
Dr. Culotta	Mr. Klima	Mr. Sedivy	
Mrs. Javins	Dr. Kolkowski	Mr. Walter	

Absent: Mr. Stefanko

Administrators: Brian Bontempo, Sherry Williamson, Jeff Slavkovsky and Andrea Tracy

132-17 Approve Agenda and Addendum

A motion was made by Mr. Klima and seconded by Mr. Kent to approve the June 27, 2017 agenda and addendum.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

133-17 Approve Minutes of Regular Board Meeting on June 6, 2017

A motion was made by Mr. Kent and seconded by Dr. Kolkowski to approve the minutes of the June 6, 2017 Regular Board meeting

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Public Participation – There was no Public Participation at this meeting

Administrative Reports – No Report

Facilities Committee Report – Mrs. Sherry Williamson – monthly update

Student Achievement Report – No Report

Legislative Report – No Report

Recruitment/Curriculum Subcommittee Report– No report

Finance Committee Report – No report

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the Board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending May 31, 2017 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, Bank Reconciliation, and Investment Report. (See Attachments Item#12)

No Action Required.

134-17 Approve Final Appropriation Measure

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the Final Appropriation Measure for the FY16-17. (See Attachment Item #13)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

135-17 Approve Final Advances and Transfers

A motion was made by Mr. Klima and seconded by Dr. Kolkowski to approve the advances and transfers for FY16-17. (See Attachment Item #14)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None

Mr. Walter declared the motion passed

136-17 Approve Donation

A motion was made by Mrs. Javins and seconded by Mr. Sedivy to approve the following donations:

- A donation of Tool and Die Kit with Misc. Tools from Mr. Frank Federico of Kirtland Hills, OH
- A donation of Paint and Auto Manuals from Mr. Dennis Szymanski of Middlefield, OH. This donation will benefit the Automotive Collision Program.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

137-17 Approve High School Staff for 2017-2018 School Year

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve Ms. Maria Slusher as the Teacher Assistant for the 2017-2018 school year. Ms. Slusher will be on step 5 at the hourly amount of \$14.82.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

138-17 Approve Adult Workforce Education Personnel 2017-2018 School Year

A motion was made by Mrs. Brush and seconded by Mrs. Javins to approve the following Adult Workforce Education Personnel 2017-2018 School Year:

First Name	Last Name	Subject/Certified	Hourly Amount
Gerald	Allen	Geauga One Stop	\$18.00
Ann	Anderson	ABLE Instructor	\$21.00
Joseph	Ballentine	HVAC Instructor	\$30.00
Sandy	Bennett	ABLE Admin Asst. (Painesville)	\$14.59
Darlene	Billy	ABLE Admin Asst. (Sub)	\$14.59
John	Bitonti	Firefighter Instructor	\$30.00
George	Blaiser	ABLE Instructor	\$21.00
Barbara	Bouck	ABLE Instructor	\$21.00

First Name	Last Name	Subject/Certified	Hourly Amount
Jeffrey	Buehner	Firefighter Instructor	\$30.00
Dennis	Calhoun	Firefighter Instructor	\$30.00
Johnny	Chapin	HVAC Instructor	\$30.00
Bruce	Cline	ABLE Instructor	\$23.10
Lucy	Damko	ABLE Instructor	\$21.00
Brad	Davis	EMT/Firefighter Instructor	\$30.00
James	Davis	EMT Instructor	\$30.00
Kay	Deighan	ABLE Instructor	\$21.00
Michael	Fearing	Firefighter Instructor	\$30.00
Robert	Fitzgerald	Firefighter Instructor	\$30.00
April	Frazier	ABLE Instructor	\$21.00
Scott	Hilldenbrand	Firefighter Instructor	\$30.00
Randy	Horvath	Automotive Technology/Small Engine	\$30.00
Joe	Hunt	EMT/Firefighter Instructor	\$30.00
Anthony	Iliano	Firefighter Instructor	\$30.00
Janene	Ishee	Geauga One Stop	\$18.00
William	Jefferies	ABLE Instructor	\$21.00
Kenneth	Johnson	Welding Instructor	\$30.00
Ronald	Jonovich	Firefighter Instructor	\$30.00
Charles	Kerwood	ABLE Instructor/Instructional Manager	\$21.00
Renate	Knuth	ABLE Instructor	\$21.00
Edward	Koziol	Firefighter Instructor	\$30.00
Richard	LaForce	Industrial Maintenance/Amatrol	\$30.00
Al	Large	CNC Machining	\$30.00
Robert	Lloyd	EMT/Firefighter Instructor	\$30.00
Eugene	Lutz	EMT/Firefighter Instructor	\$30.00
Diane	Marjenin	ABLE Instructor	\$21.00
Jonna	Mazza	Geauga One Stop	\$18.00
Deborah	McCarty	ABLE Instructor	\$21.00
James	McDonald	EMT/Firefighter Instructor	\$30.00
William	McSherry	ABLE Instructor	\$21.00
Justin	Meister	EMT/Firefighter Instructor	\$30.00
Richard	Merhar	ABLE Instructor	\$21.00
Cindy	Metzger	ABLE Instructor	\$21.00
Daniel	Morrow	Automotive Technology	\$30.55
Daniel	Murdock	EMT Instructor	\$30.00
Janet	Murphy	PN Faculty	\$30.00
Mary	Newcomb	ABLE Instructor	\$21.00
Harry	Pearce	EMT/Paramedic Instructor	\$30.00
James	Powers	Firefighter Instructor	\$30.00
Jeanna	Purses	ABLE Instructor	\$21.00

First Name	Last Name	Subject/Certified	Hourly Amount
Joe	Renda	Welding Instructor	\$30.00
Warren	Richter	EMT/Firefighter Instructor	\$30.00
Doug	Riedel	Firefighter Instructor	\$30.00
Jared	Rogge	Welding Instructor	\$30.00
Thomas	Roseum	Facilities Maintenance Instructor	\$30.00
Doug	Rought	Fire Inspector/Fire Instructor	\$30.00
Matthew	Sabo	Firefighter Instructor	\$30.00
Matthew	Sadowski	Firefighter Instructor	\$30.00
Michael	Santilli	Firefighter Instructor	\$30.00
Lee	Silvi	Firefighter Instructor	\$30.00
Thomas	Sitz	Firefighter Instructor	\$30.00
Timothy	Sitz	Firefighter Instructor	\$30.00
Dale	Smith	Firefighter Instructor	\$30.00
Darrin	Spondike	Computer Networking	\$18.00
Phillip	Stropkey	Electrical/Residential	\$30.00
Michael	Swanker	EMT Instructor	\$30.00
Ron	Terriaco	Firefighter Instructor	\$30.00
Carmen	Tibaldi	EMT Instructor	\$30.00
Tim	Tobin	Firefighter Instructor	\$30.00
Mark	Toth	Firefighter Instructor	\$30.00
Christine	Tredent	PN Faculty	\$30.00
Debra	Upole	PN Faculty	\$30.00
Mathew	Urie	EMT/Paramedic Instructor	\$30.00
Louise	Vadasz	PN Faculty	\$30.00
Brian	Valletto	Firefighter Instructor	\$30.00
Richard	Vandevander	Firefighter Instructor	\$30.00
Bob	Varner	Firefighter Instructor	\$30.00
Andrew	Venclauskas	Computer Instructor	\$30.00
Susie	Vigh	EMT/Paramedic Instructor	\$31.15
Joseph	Warner	Firefighter Instructor	\$30.00
R. Mike	Warner	Firefighter Instructor	\$30.00
Kevin	Weidig	Firefighter Instructor	\$30.00
Adam	White	Firefighter Instructor	\$30.00
Roberta	Widlits	PN Faculty	\$30.00
Jannette	Wright	PN Faculty	\$30.00
Stacey	Yarnell	PN Faculty	\$30.00
Anthony	Yeropoli	EMT/Firefighter Instructor	\$30.00

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

139-17 Approve Cost Proposal and Project with eSchoolView Education Websites & Software

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to approve the cost proposal and project with eSchoolView Education Websites & Software from July 1, 2017 through June 30, 2022. Cost would be a one-time design & server setup fee of \$3,972.00 and a monthly fee of \$375.00 that would include maintenance, hosting and support. (See Attachment Item #18)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

140-17 Approve Nutrition Consulting Services Agreement with Lake County ESC

A motion was made by Mrs. Wheeler and seconded by Mr. Kent to approve nutrition-consulting services agreement with Lake County ESC from July 1, 2017 through June 30, 2018 not to exceed \$23,532.00, which includes the program management fee and ancillary charges for menu designs, nutrient analysis, and online menu proportionate cost share. (See Attachment Item #19)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

141-17 Approve 2017-2018 High School Student/Parent Handbook

A motion was made by Dr. Kolkowski and seconded by Mr. Kent to approve the student/parent handbook for the 2017-2018 school year. The changes are due to the policies and/or laws that have modified at the state level. Additions are in green, deletions in red and updates are highlighted. (Attachment Item #20)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

142-17 Approve Policy: Final Reading

A motion was made by Mrs. Javins and seconded by Mrs. Wheeler to approve the following policy modifications to the Auburn Vocational Board of Education Policy Manual. Original policy can be reviewed by visiting the Board Policy website at www.neola.com/auburnjvs-oh and clicking on the policy number. (Attachments Item #21)

Section	Title	Revised/New Policy/Delete
Operations 8510	Wellness	Revised

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

143-17 Approve to Engage in Contract to Purchase Property

A motion was made by Mrs. Javins and seconded by Mr. Klima to approve the Treasurer to engage in a contract to purchase property not to exceed \$75,000 contingent upon no improvements or building on the property until the sale of 7070 Auburn Road, Concord Twp. OH property is under contract as well as permission to begin architecture prints permits and zoning related to this property.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: Dr. Kolkowski
 Mr. Walter declared the motion passed.

144-17 Approve to Combine Addendum Items

A motion was made by Mrs. Wheeler and seconded by Mr. Klima to approve to combine Addendum items 23A through 23F as one motion.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
 Mr. Walter declared the motion passed

145-17 Approve the Following Addendum Items

A motion was made Mr. Kent and seconded by Dr. Culotta to approve the following Addendum Items:

A.) Approve 2017- 2018 Adult Workforce Student Calendar**B.) Approve Supplement Contract**

Approve the supplemental contract for Mrs. Mary Ann Kerwood as the Transition Specialist, at the amount of \$21.00 an hour for up to 10 hours per week. This supplemental has been budgeted out of the ABLE Grant. This position is a requirement piece for the grant.

C.) Approve Vacation Day Payout

Approve Mr. John Dicks a one-time payout of six vacation days at the amount of \$1,853.62.

D.) Approve Addendum to Lease Agreement between Auburn Joint Vocational School District Board of Education and the Lake County Educational Service Center

Approve an addendum to the lease agreement for additional space for the Lake County Educational Service Center, during the term of the current lease and leases the space, designated as Room 105, with an area of 280 square feet, at the rate of \$16.67 per square foot, including a 30 day out clause for both lessee and lessor.

E.) Approve Substitute for Career Resources

Approve Ms. Jonna Mazza as a substitute for the career resources position in the adult workforce education department. Ms. Mazza will be at the hourly amount of \$20.24 and not to exceed 20 hours per week.

F.) Approve 2017 Summer Renovations' Bid Award

Approve the 2017 Summer renovations' Bid Award to The K Company of Akron, Ohio at the amount of \$143,480.00; which includes the base bid and bid alternates #1 and #2. (Attachment Item #23F)

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

146-17 Executive Session

A motion was made by Mr. Walter and seconded by Mr. Miller to enter into executive session at 7:28 p.m. for the following purpose:

- Pursuant to Ohio Revised Code Section 121.22(G) (1), I hereby recommend that the Board make a motion to adjourn to executive session for the **purpose of considering** the appointment, employment, **dismissal, discipline,** promotion, demotion, or compensation **of public employees** or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.
- Pursuant to Ohio Revised Code Section 121.22 (G)(2), I hereby recommend that the Board make a motion to adjourn to executive session to consider the purchase of property or the sale of property, if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

Return to public session at 7:45 p.m.

147-17 Approve Separation Agreement and Release

A motion was made by Mrs. Javins and seconded by Mrs. Wheeler to approve the separation agreement and release entered into by Timothy Marek in order to compromise, resolve, and settle the employment relationship between Mr. Marek and Auburn Joint Vocational School District Board of Education.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed

148-17 Adjourn

A motion was made by Dr. Kolkowski and seconded by Mrs. Brush to adjourn the meeting at 7:46 p.m.

Roll Call: **Ayes:** Mrs. Brush, Dr. Culotta, Mrs. Javins, Mr. Kent, Mr. Klima, Dr. Kolkowski, Mr. Miller, Mr. Sedivy, Mr. Walter, and Mrs. Wheeler

Nays: None
Mr. Walter declared the motion passed



Treasurer



Board President

Treasurers Note: The meeting was audio taped and a copy of the tape may be obtained by contacting the Treasurer during the course of normal business hours.